

Waste walk worksheet

Waste	What do you notice?	Performance impact on value stream	Possible countermeasures
Errors producing and correcting			
Overproduction production of too much of something, or of unwanted things			
Waiting / pending idle time, blocked work, waiting work			
Not utilizing the knowledge, skills, and abilities of all staff			
Transportation relocating people, equipment, or supplies			
Motion movement by people			
Inventory excessive equipment, supplies, or products			
Extra processing unnecessary steps, questions, paperwork, or rework			